

TUOLUMNE COUNTY COMMISSION ON HOMELESSNESS

REGULAR MEETING AGENDA

Time: Thursday, May 12, 2022 @ 9:00 a.m.

Place: Tuolumne County Board Chambers, 2 S. Green Street, Sonora, CA 95370

Email: Email comments to Michael Roberson at mroberson@co.tuolumne.ca.us

U.S. Mail: Mail comments to TCCoH, CAO Office 2 S. Green St., Sonora CA 95370. Attn: Michael Roberson
Written comments must be received no later than 8:00 a.m. on the morning before the noticed meeting.

Important Public Notice: In accordance with Governor's Executive Order N-29-20, Accessibility Requirements, if you need swift special assistance during the meeting, please call (209) 533-5511.

AGENDA

CHAIRPERSON

Tina Welch

VICE

CHAIRPERSON

Dana Baker

BOARD OF

SUPERVISOR'S

REPRESENTATIVES

David Goldemberg

Kathleen Haff

SECRETARY

Kelsey Stone

OTHER MEMBERS

Cathie Peacock

Hazel & Dick Mitchell

Jeanette Lambert

Joe Bors

LeeAnn Hatton

Lori Severson

Mark Dyken/Shelley Muniz

Nancy Scott

Nathan Levering

Rick Breeze-Martin

Colette Such

Tom Crosby

Tuck Briggs

Turu VanderWiel

I. CALL TO ORDER

II. ROLL CALL – INTRODUCTIONS AND CONFIRM QUORUM

[5 min/Kelsey Stone,]

- Introductions during Roll Call
- **Assure quorum requirements are met [Quorum = 11 members].**

III. APPROVAL OF MEETING MINUTES

[5 min/Kelsey Stone/Attachment]

- April 14, 2022 meeting minutes

IV. PUBLIC COMMENT PERIOD (3 minutes per person):

[15 min. max]

Members of the public may be heard on any item **not** on the Commission's Agenda. A person addressing the Commission will be limited to three minutes. Comments by members of the public on any item on the agenda will only be allowed during consideration of the item by the Commission.

V. REPORTS: (No Action Items)

- OFFICERS
 - a) Chair
[5 min/Tina Welch]
- STANDING COMMITTEE
 - b) Housing Committee
[5 min/Rick Breeze-Martin/Attachment]
- AD-HOC COMMITTEES
 - c) Navigation Center
[5 min/Kathleen Haff]
 - d) Resources & Funding Database Design
[5 min/Rick Breeze-Martin/Attachment]
 - e) Linking Clients w/Support Services
[5 min/Nancy Scott & Cathie Peacock]

Public Comment

VI. SPEAKERS

- a) Homeless Services Coordinator
[10 min/Michael Roberson]
- b) Homeless Management Information System (HMIS) update

Next TCCoH
Meeting is currently
scheduled for
June 9, 2022 @ 9 am

[10 min/Dave Carlton & Denise Cloward]

- c) 2022 Point-in-Time Count Overview
[15 min/Dave Carlton & Denise Cloward]

Public Comment

VII. **UNFINISHED BUSINESS** -None

VIII. **NEW BUSINESS**

- a) Outdoor Shelter Committee:
[30 min/Dana Baker, et al/*Attachment*]
 - i. Presentation of Outdoor Shelter Site Selection Report
 - ii. Motion to send Outdoor Shelter Site Selection Report to County Staff for their consideration
 - iii. Dissolution of Outdoor Shelter Ad Hoc Committee
- b) Outdoor Shelter Site(s): consideration of site needs
[5 min/Michael Roberson]
 - i. Brainstorm Site and Site Operation Needs
 - ii. Ask for volunteers to advise Coordinator on development of site management plan.
- c) TCCOH By-laws review: request volunteers to help update Commission By-laws
[5 min/Tina Welch]

IX. **ANNOUNCEMENTS**
[5 min/Commission Members]

X. **ADJOURNMENT**

This agenda can be made available in alternative formats upon request. Late agenda material can be reviewed at the County Administrators Office, 2 S Green Street, Sonora, CA 95370.

If you require special assistance (i.e., auxiliary aids or services) in order to participate in this public meeting, please call (209) 533-5511 at least 48 hours prior to the start of the meeting to enable staff to make a reasonable accommodation to ensure accessibility to this public meeting.



**Tuolumne County Commission on Homelessness
(Minutes of the meeting on April 14, 2022)**

DRAFT

<u>2022 TCCoH Membership</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tina Welch - Chair				✓								
Dana Baker – Vice Chair				✓								
Kelsey Stone - Secretary				✓								
David Goldemberg – BOS				✓								
Kathleen Haff - BOS				✓								
Cathie Peacock				✓								
Colette Such				✓								
Hazel Mitchell				✓								
Jeanette Lambert				A								
Joe Bors				✓								
LeeAnn Hatton				✓								
Lori Severson				✓								
Mark Dyken/Shelley Muniz				✓								
Nancy Scott				✓								
Nathan Levering				✓								
Rick Breeze-Martin				✓								
Tom Crosby				✓								
Tuck Briggs				✓								
Turu Vanderwiel				A								

Present = ✓ Absent = A Excused = E

20 TCCoH Members = 11 Quorum

<u>Tuolumne County Staff in Attendance</u>	<u>Other Guests in Attendance</u>
Michael Roberson Homeless Services Coordinator	
Rebecca Espino, HHSA Director	
Tracie Riggs, County Administrator	
Traci Williams-O'Neill, Executive Clerk	
Wittney Hawkins, Services Support Assistant	
Christina Cunha, Executive Assistant/Deputy Clerk of the Board of Supervisors	

I. CALL TO ORDER

Tina Welch, Chair called the meeting to order at 9:08 a.m. and announced the meeting was being recorded.

II. ROLL CALL

Kelsey Stone conducted the Roll Call.

Members Present: Tina Welch, Dana Baker, Kelsey Stone, Supervisor David Goldemberg, Supervisor Kathleen Haff, Colette Such, Hazel Mitchell, Joe Bors, LeeAnn Hatton, Rick Breeze-Martin, Shelley Muniz, Nancy Scott, Tom Crosby, Tuck Briggs, Nathan Levering with Cathie Peacock and Lori Severson arriving late.

Members Absent: Jeanette Lambert and Turu Vanderwiel

As of Roll Call, Quorum was met with 15 members present.

Joe Bors made a motion to have the May 12, 2022 Tuolumne County Commission on Homelessness meeting virtual only. Dana Baker seconded the motion. Discussion ensued.

By Roll Call Vote, the motion failed with 4 Ayes, 8 Nos, and 3 Abstentions, with Cathie Peacock and Lori Severson arriving after the vote. The March 12, 2022 meeting will be held in person in the Board of Supervisor Chambers.

III. APPROVAL OF PAST MEETING MINUTES

Rick Breeze-Martin requested some edits on page 6, letter e. of the March 10, 2022 draft meeting minutes. It was suggested staff review the video and make corrections accordingly. Joe Bors made a motion to approve the minutes of the March 10, 2022 Tuolumne County Commission on Homelessness meeting with edits. Shelley Muniz seconded the motion.

By Roll Call Vote, with 14 Ayes, and 2 Abstentions, with 3 members absent. Lori Severson arrived after the vote.

IV. PUBLIC COMMENT PERIOD

Joe Bors, ATCAA Executive Director introduced Amy Lane, ATCAA Deputy Director of Housing.

V. REPORTS

Officers:

a.) Tina Welch, Chair wished the Commission a Happy 1st Birthday; felt it is appropriate to look at where the Commission started and where they are headed. A diverse group of movers and shakers in Tuolumne County came together to undertake something they weren't sure what the Commission was. Two things were evident that needed to be addressed; one was the 2019 Report on ending homelessness created by the County, which was a starting point. The second was the history, knowledge, breadth of experience, and the passion of the Commission. We combined these two things to figure out where to go in the first year. The Commission spent the first three months brainstorming the 2019 Report and compiled all that information to set a path forward for the year and, at the end of 2021, followed the same process of setting priorities for 2022. The Chair presented the map from the agenda representing a pathway from homelessness to permanent housing. This group created by-laws, an orientation procedure for new members, and created eight sub-committees, connected with the Board of Supervisors and City Council over the year. The most important part was the sense of communication; nineteen people and County Staff created a much greater understanding of what other Counties, Staff, and boards of Supervisors expect from the Commission. Three things are coming into fruition that the Commission needs to hear.

1. First of all, our neighbors without shelter, seeing what their needs are?
2. Second, we need to listen to the results of the PIT Count (to be completed in May)
3. Third, listening to the Board of Supervisors' goals and priorities

Between these three things, the Commission will be poised to offer the County advice on how to assist them in solving homelessness into the future. Suggests adding a smaller ad-hoc group to create the Commission's strategic plan for the coming year. We are uniquely poised to help the County in two ways,

1. Doing what the County asks for us as they finalize their goals and priorities, acting as a way to assist in their capacity.
2. Inform them of what we are hearing from the homeless

It's critical to look at the by-laws to ensure they are still appropriate for the Commission's focus, will be asking a small group to review them and, along with County Counsel, for clarity on the Commission's direction.

STANDING COMMITTEE

b.) Rick Breeze-Martin, Chair reported that the Housing Standing Committee did not meet last month; a quorum was not met, and briefly discussed how the Committee went from six members to three. Additional members are required; at least one, two, or three would be best; The Chair provided an overview of the Committee and the four focus areas for 2022. Supervisor David Goldemberg agreed to join the Committee.

Wittney Hawkins provided public comment

Committee members provided comments and discussion of the duplicity of efforts.

AD-HOC COMMITTEES

- c.) Outdoor Shelter Committee, Dana Baker provided a report on the status, directed the Commission to see page fifteen. The Committee sent the site scoring matrix to the County for review and received confirmation to use the criteria voted on in a previous meeting. Also, we received a GIS map of all County-owned properties. The ad-hoc is combing through these properties, checking out the sites in person, and scoring them according to the site scoring matrix. They have scored about half a dozen properties and will continue with the goal of making a recommendation from TCCoH to the County for parcels to be used as an Outdoor Shelter Site. The County informed about a letter received from Cal-Trans with seven additional properties for potential use and added them to this list for review. The GIS map can be accessed through the County website. Dana mentioned Tom Crosby for spearheading the evaluation process for his work of visiting the potential properties on his own and coordinating groups of the Commission to see potential properties. He also identified how to access the site through the County website. The ad-hoc Committee will continue visiting properties and scoring them according to the site matrix for presentation to the main Commission.

Tom Crosby provided directions on the use of the GIS map.

Dana thanked Tracie Riggs, Michael Roberson, and other County staff who worked on the map.

Commission members provided discussion and comments

- d.) Resources Database Design, Rick Breeze-Martin, reported that the ad-hoc continues consistent with the work schedule in the interim report, working on identifying homes for the database and developing a survey for resource organizations to participate in the database design looking for options for the development and operation. Rick met with Denise Cloward, Amy Lane, and Dave Carlton to discuss updating the policies and procedures for HMIS. Rick started reaching out to community volunteers, up to three, for help to receive some expanded assistance.

The Chair mentioned Denis Cloward wants to be on the next agenda to present the HMIS update.

- e.) Linking Clients w/Support Services, Cathie Peacock reported the meetings are on the Tuesday before the TCCoH meetings, 8:30 am at Interfaith. Most services in the County do not exclude the homeless if they access the services. There is a large resource binder that Wittney has taken on reviewing and updating to work in conjunction with the Resources Database. The ADRC, Area 12 Agency on Aging, and DRAIL have joined forces to present resource information. Five Committee and community members are working on this project and hope to have some data organized in the next couple of months. Requested any updated information to be added to the resource binder to contact Cathie Peacock.

Commission members provided discussion and comments

No Public Comment

VI. SPEAKERS

- a. Michael Roberson, Homeless Services Coordinator, provided an overview of the last month's meetings and goal setting to align with his job description, future direction, and support of TCCoH, the Board of Supervisors.

He reported some updates to the Homeless Commission website page on the County website, specifically a new Virtual Bulletin Board. Per Tina Welch's request, interesting articles and information regarding homelessness are posted on the page for reference.

During the last few weeks, he met with the Commission members and enjoyed getting to know them and their passion for this cause.

He reported that a big part of his position is learning about funding and grants, and he has been working with some Commissioners, Amy Arndt and Maureen Frank, to secure grant funds for long-term housing projects.

Michael Roberson also stated his timing of coming on board with the County was good as he has been part of the Board Priorities, Objectives, and Actions, which have not yet been approved. He views his part as the Coordinator of Homeless Services to bring these efforts together, align with the Board's priorities, and involve workgroups that may not allow for outside input. He would like to bridge the gap to see that happen.

Many other items need updating, like the plan to combat homelessness, which may be a priority for the Commission.

Commission members provided discussion and comments

No Public Comment

b.) Panel presentation & discussion of view on the ground; Resiliency Village, Nancy's Hope, Lambert Center, Interfaith what the homeless are saying, and what those who work with them are seeing.

Commission members provided discussion and comments.

No Public Comment

VII. UNFINISHED BUSINESS

-NONE-

VIII. NEW BUSINESS

-NONE-

IX. ANNOUNCEMENTS

Hazel Mitchell was skipped under Panel presentation. She reported about Give Someone a Chance and its mobile laundry and shower bus schedule. Witney Hawkins requested the schedule. Hazel noted that the schedule is on their website.

X. ADJOURNMENT

Meeting adjourned at 11:05 am.

TC Commission on Homelessness - Housing Committee March Report

The Vision of the TC COH is that Tuolumne County has adequate safe, healthy, and affordable shelter and housing options for all of the people that live in Tuolumne County.

April 29, 2022

To: TC Commission on Homelessness (CoH)
cc Tina Welch, Chair; Dana Baker, Vice-Chair; Kelsey Stone, Secretary

From: Rick Breeze-Martin, Housing Committee Chair

Subj.: Standing Housing Committee status report to the May 2022 Commission meeting

The Housing Committee meeting of April 21, 2022 met online. A quorum was present that included Colette Such, Joe Bors and Rick Breeze-Martin; David Goldemberg was an excused absence (attending to County BOS business in Sacramento). Also in attendance were Michael Roberson, Homeless Services Coordinator; Christina Cunha, Executive Assistant/Deputy Clerk of the Board (providing zoom technical support and assistance with minutes), and Amy Lane Deputy Director of Housing for A-TCAA, and a participant identified on-screen as Board Clerk.

Highlights of the April standing Housing Committee included:

- Approval of the meeting minutes for the Feb. 17th and Mar. 17th Committee meetings. (Posted at <https://www.tuolumnecounty.ca.gov/AgendaCenter/Board-of-Supervisors-Homeless-Advisory-C-32>)
- Amy Lane introduced herself and briefly described what she's doing as Deputy Director of Housing.
- A brief update on the Committee's 3 active ad hoc tasks was provided with discussion for clarity on issues such as recruiting volunteers (see attached notices of volunteer opportunity); differences between this task and other Committees or Commissions dealing with similar issues; and how will this task do reviews (the work plan is to answer this).
- *Speaker Recommendation to Commission:* Joe Bors suggested inviting the BOS Housing Policy Committee to speak about its work; by consensus the Committee supports inviting this speaker.
- The Committee continued its discussion on availability of affordable housing and what affordable means at different levels of (lower) incomes. To be continued.
- The Committee discussed the BOS strategic retreat outcomes. Michael gave an overview of events related to homelessness occurring since the BOS retreat. Including new staff positions, a housing and homeless working interdisciplinary team, his seeking CDBG home funding, and realignment of BOS Commissions and Committees. In light of this review Michael remarked that the TC CoH Housing Committee's ad hoc efforts seem ambitious and suggested that the Committee only do one ad hoc task at time. There was general comments made that some members are already committed elsewhere, thus not available, and that yes the ad hoc tasks are ambitious, and will continue.
- Michael suggested a future agenda item to on reducing the scope and focus of the AdHoc tasks area assignments, the Chair indicated he would reframe the topic with an agenda item at the next meeting that is to discuss the Housing Committee's scale of effort.

Subsequently, at the request of the Homeless Services Coordinator he and the Committee Chair met to discuss how to work collaboratively on the Commission's vision and mission to address homelessness. We met and identified various agreements on approaches and hoped for outcomes, and some disagreements in understanding and intent, primarily around roles and responsibilities of the Commission and the Homeless Services Coordinator. We left it at agreeing to work in alignment on common ground issues and the need for BOS clarity on disagreements of roles, responsibilities and lines of authority.

The next Committee meeting is Thurs., May 19, 2022 from 1pm to 3 pm. (Agenda will be posted at: <https://www.tuolumnecounty.ca.gov/AgendaCenter/Board-of-Supervisors-Homeless-Advisory-C-32>.)

April 2022

From Rick Breeze-Martin, TC CoH Housing Committee Chair

Subj.: Community volunteer help drafting an affordable housing opportunities work plan

The Tuolumne County Commission on Homelessness' (TC CoH) standing Housing Committee has four focused work areas for 2022:

- Opportunities for more affordable housing;
- Review housing planning, permitting policies, procedures, regulations as relates to homelessness;
- Opportunities to expand emergency and transitional shelter beds;
- Liaison, communications & coordination with shelter and housing resource organizations in County

The Committee Chair has assigned a specific ad hoc work task that is to develop a draft affordable housing opportunities development work plan. This work is to be done by no later than September 2022 for Committee final review for recommendation to the full Commission. This ad hoc work has a need for up to 3 appropriately skilled and/or experienced volunteers to help. Below is the work description.

Ad Hoc Work Assignment: The TC CoH Housing Committee has need of an ad hoc work task to develop an affordable housing opportunities development plan to recommend to the Commission. The plan is to be completed and recommended to the Housing Committee no later than September 2022 for final review for recommendation to the full Commission. The Committee member assigned to facilitate this ad hoc work task is to report to the Committee at its regularly scheduled meetings on the work status and progress. As appropriate, the Committee will discuss the status report, providing the task facilitator feedback. The affordable housing opportunities development plan developed is to:

- Include as appropriate community volunteers to help the Committee's facilitator with the work;
- Be based on an assessment of public and private affordable housing development options available;
- Provide draft work plan goals and implementation strategies consistent with the Commission's approved vision, mission, scope, responsibilities and functions;
- Analyze draft plan implementation in terms of strengths, weaknesses, opportunities, threats, trends (SWOTT);
- Prioritize draft work plan goals and provide appropriate plan implementation strategies;
- Provide goals' objectives with measurable results for adaptive implementation management;
- Include a plan recommendation for implementation performance monitoring and evaluation.

Volunteer Skills / Experience: Most useful are skills and experience gained from life situations that contained the following sorts of activities: research, writing, analysis (data or description), planning, administration or management (especially using work plans), work teams, audits (fiscal or performance), communicating and coordinating with others, community involvement.

Ad Hoc Volunteer Process: Selected volunteers will work with the ad hoc Facilitator on specific sub-tasks and work schedule. The ad hoc volunteer work is anticipated to average 2 to 4 hours per week, or at least 1½ days per month, for 3 to 5 months (May to September). Sub-tasks for volunteers may include, and is not limited to, such as: research Census and other online sources for related data; help define available affordable housing; survey, identify, and assess affordable housing programs; brainstorming solutions with facilitator & other volunteers; drafting parts of the work plan; participating in a draft plan SWOTT assessment; .

Volunteering Contact and Process: Requests to volunteer will be accepted by email for consideration through May 2022. Requests to volunteer can be sent to: rick@breeze-martin.com. Please include in the email your reason for wanting to volunteer for this task and a brief summary of the skills and experience you bring to the volunteer effort. Thank you.

April 2022

From Rick Breeze-Martin, TC CoH Housing Committee Chair

Subj.: Community volunteer help to draft a work plan to review housing planning, permitting, policies

The Tuolumne County Commission on Homelessness' (TC CoH) standing Housing Committee has four focused work areas for 2022:

- Opportunities for more affordable housing;
- Review housing planning, permitting policies, procedures, regulations as relates to homelessness;
- Opportunities to expand emergency and transitional shelter beds;
- Liaison, communications & coordination with shelter and housing resource organizations in County

The Committee Chair has assigned a specific ad hoc work task that is to develop a draft work plan to review County and City of Sonora housing planning, permitting policies, procedures, regulations as relates to homelessness. This work is to be done by no later than September 2022 for Committee final review for recommendation to the full Commission. This ad hoc work has a need for up to 3 appropriately skilled and/or experienced volunteers to help. Below is the work description.

Ad Hoc Work Assignment: The TC CoH Housing Committee has need of an ad hoc work task to develop a housing planning & permitting review and evaluation plan to recommend to the Commission. The plan is to be completed and recommended to the Housing Committee for review, for recommendation to the Commission, by the Committee's September 2022 meeting. The Committee member assigned to facilitate this ad hoc work task is to report to the Committee at its regularly scheduled meetings on the work status and progress. As appropriate, the Committee will discuss the status report, providing the task facilitator feedback. The housing planning & permitting review and evaluation plan developed is to:

- Include as appropriate community volunteers to help the Committee's facilitator with the work;
- Be based on an inventory of public housing planning & permitting policies, procedures and practices;
- Include a reasonable and appropriate draft evaluation review process and evaluation reporting format;
- Provide work plan goals and implementation strategies consistent with the Commission's approved vision, mission, scope, responsibilities and functions;
- Analyze plan implementation in terms of its strengths, weaknesses, opportunities, threats, trends (SWOTT);
- Prioritize work plan goals and provide appropriate plan implementation strategies;
- Provide goals' objectives with measurable results for adaptive implementation management;
- Include a plan recommendation for implementation performance monitoring and evaluation;

Volunteer Skills / Experience: Most useful are skills and experience gained from life situations that contained the following sorts of activities: research, writing, analysis (data or description), planning, administration or management (especially using work plans), work teams, audits (fiscal or performance), communicating and coordinating with others, community involvement.

Ad Hoc Volunteer Process: Selected volunteers will work with the ad hoc Facilitator on specific sub-tasks and work schedule. The ad hoc volunteer work is anticipated to average 2 to 4 hours per week, or at least 1½ days per month, for 3 to 5 months (May to September). Sub-tasks for volunteers may include, and is not limited to: research County and City housing permitting policies; help inventory and collect permitting policies and procedures; help develop a review tool and procedure; drafting parts of the work plan; participating in a draft review plan SWOTT assessment;

Volunteering Contact and Process: Requests to volunteer will be accepted by email for consideration through May 2022. Requests to volunteer can be sent to: rick@breeze-martin.com. Please include in the email your reason for wanting to volunteer for this task and a brief summary of the skills and experience you bring to the volunteer effort. Thank you.

TC CoH Ad Hoc Resources Database Development Committee

April 29, 2022

To: TC Commission on Homelessness (CoH)
cc. Tina Welch, Dana Baker, Kelsey Stone,

From: Rick Breeze-Martin, ad hoc task facilitator

Subject: Ad Hoc Resources Database Design Committee Report for the May 2022 CoH meeting

The Ad Hoc Committee work on drafting a relational resources database design continues consistent with the April draft Interim Report to the Commission. Current work activities identified in the report's projected activities schedule are consistent for the month of May:

- Identifying potential database "homes" (for development, maintenance, and ongoing operations)
- Developing survey for resource organizations participation and input to the database design
- Researching database funding options for development and operation
- Recruiting community volunteer help for the work of the ad hoc resources database design task

A meeting via zoom with Denise Cloward and the A-TCAA Housing and IT folks - Amy Lane, David Carlton and Eva Questo - was held. There were two topics: an update on the CA-526 HMIS/CES Subcommittee revisions of the HMIS Lead-Standards through a series of discussion / workgroups; and, the TC CoH Resources Database design needs and prospects for locating (housing) the database within A-TCAA's IT system. The discussion clarified understandings, identified technical issues to address and opportunities to consider. Eva Questo also provided helpful review comments and ideas that will be incorporated in the design. These Commission database design communications with the CA-526 team will continue, and discussions with others will occur.

A community volunteer opportunities notice to help recruit non-voting volunteer assistance with the ad hoc database design task was developed (see attached). Reaching out into the community with this notice to acquire appropriate community involvement / help has started.

Cathie Peacock provided time for a meeting on the Homeless Resources Directory being developed and its relationship with the Commission database design. The meeting went well and covered a variety of uses, limitations and creative possibilities to inform the ad hoc database design in order to be useful to the homeless, service providers, and county government.

**Tuolumne County Commission on Homelessness
Chair's Resources Database Design Ad Hoc Committee**

April 2022

From Rick Breeze-Martin, Facilitator, Resources Database Design Ad Hoc Committee

Subj.: Community volunteers to help develop a Homelessness Relational Database design work plan

The purpose of the Homelessness Resources Database being designed is to provide the Commission and its community partners an appropriate tool for researching, assessing, planning, coordinating, partnering, reviewing and evaluating homelessness related issues. A tool that helps identify issues and supportive ways to connect community partners with creative and concrete opportunities to address homelessness.

The design development work plan is to be completed and recommended to the Commission by its October 2022 meeting. The Commission member assigned to facilitate this ad hoc work task reports to the Commission at its regularly scheduled meetings on the work status and progress. As appropriate, any Commission status report discussion provides the task facilitator feedback. This ad hoc committee has a need for up to 3 appropriately skilled and/or experienced community volunteers to help.

The Database design development work plan tentatively includes, and is not limited to, objectives such as:

- A web based database accessible to the Commission and its committees, to organizations and individuals working with TC Homeless and near Homeless, and to the public at large.
- An inventory of public, non-profit, private and other services currently available for homeless or near homeless individuals/families, along with each service's eligibility requirements.
- A catalog of funding sources available for homeless or near homeless services and opportunities for local providers to expand or add programs and projects that benefit homeless and near homeless.
- Catalogs public policies, procedures, regulations and services impacting homelessness along with TC CoH reviews, evaluations, and recommendations to improve the conditions of homelessness;
- As is appropriate, legal and reasonable the resources database will communicate and coordinate with other related databases as appropriate (e.g. CoC CA 526, County, City, CA & Federal, etc.)
- Appropriate public online accessibility and search capability of the database, including online training modules on how to use the database and generate reports or opportunities.
- Acts as a community networking and mutual aid platform to connect the homeless and near homeless with local opportunities such as: services; shelter; work; pet care; self-organizing; health care, etc.

Volunteer Skills / Experience: Most useful are skills and experience gained from life situations that contained the following sorts of activities: work with databases (techie or user); research; writing; analysis (data or description); planning; administration, management, or direct services; work inventorying and cataloguing data content sources; communicating and coordinating with others, community involvement.

Ad Hoc Volunteer Process: Selected volunteers will work with the ad hoc Facilitator on specific sub-tasks and work schedule. The ad hoc volunteer work is anticipated to average 2 to 4 hours per week, or at least 1½ days per month, for 3 to 5 months (May to September). Sub-tasks for volunteers may include, and is not limited to: research to identify content sources for relational data base tables; help assess community homelessness related organizations' database needs; help assess homeless peoples database needs; help identify public policies, procedures related to homelessness; regulations drafting parts of the work plan; participating in a draft work plan Strengths Weaknesses, Opportunities, Threats, and Trends assessment;

Volunteering Contact and Process: Requests to volunteer will be accepted by email for consideration through May 2022. Requests to volunteer can be sent to: rick@breeze-martin.com. Please include in the email your reason for wanting to volunteer for this task and a brief summary of the skills and experience you bring to the volunteer effort. Thank you.

Attachment: ad hoc resource database design May 2022 report

Tuolumne County Commission on Homelessness
Outdoor Shelter Site Selection Report
May 12, 2022

Intro & Background

The Board of Supervisors set addressing “Emergency Needs in Homeless Communities and Collaborate with Public and Private Partnerships to Combat Homelessness” as a 2021 goal and established the Tuolumne County Commission on Homelessness (TCCOH) to create a permanent, public, diverse, and capable team to advise the Board regarding the many facets of homelessness and create a channel for public participation. TCCOH created an Outdoor Shelter Ad Hoc Committee comprising several members with the goal of evaluating and recommending site locations for a cost-effective, independently managed, and sanctioned outdoor shelter site to address the urgent needs of unsheltered people in Tuolumne County. A conceptual outline of this proposal was first presented to and unanimously approved for continued work on by the Board of Supervisors at the December 21, 2021 Board meeting, establishing goal alignment between TCCOH and the County. Following the meeting, the Outdoor Shelter Ad Hoc received access to data on all County-owned properties and developed a plan to evaluate all potential options and submit these findings from TCCOH to the Board in an advisory capacity.

Purpose

TCCOH conducted this research and assessment in order to rank, as objectively and transparently as possible, in a forum available for public attendance and comment, all viable County-accessible sites for an outdoor shelter to effectively serve community members experiencing homelessness. TCCOH presents this report to the Board of Supervisors, CAO Tracie Riggs, and Homelessness Services Coordinator Michael Roberson for their consideration in developing a County-led plan for such a project.

Method

The Outdoor Shelter Ad Hoc Committee team utilized the County-provided Geographic Information System (GIS) map (available here: <https://arcg.is/qryuf>) with a newly created feature that outlines approximately 80 County-owned properties. Seven additional State-owned properties managed by CalTrans were identified via a letter to the County and also considered; however, these properties would need to be purchased by the County at market value, per a representative at CalTrans.

The team then performed “virtual fly-overs” as a group using the GIS data along with Google Earth views, including vertical elevations, to identify all flat, accessible areas large enough to consider as a potentially habitable location. Sites that were determined to be too small or too steep to build on were eliminated from consideration at this time.

Team members then conducted in-person site visits and performed initial visual assessments regarding drivable access, proximity to power and water, gradable terrain, and adjacency considerations. Additional sites were eliminated upon the in-person visits based on the site topology.

The team ultimately arrived at 6 potentially viable sites. Team members revisited, assessed, thoroughly discussed, carefully considered the implications of, and assigned a final score to each site based on the TCCOH- and County-approved Site Scoring Matrix below:

Exhibit 1: Outdoor Shelter Site Scoring Criteria

		Scoring Range (Points)			
	Weight:	10	7	4	0
Affordable or Acquirable	15	Near Zero Cost, County Owned	Low lease or <\$250K, Acquirable	Marginal affordability or acquirability	Expensive, Not currently for sale
Zone Clearance	10	Zoning acceptable for outdoor shelter	Zoning changes required but feasible	Zoning changes required but unlikely	Zoning cannot support an outdoor shelter
Set Up Time	5	<6 mo.	6-12 mo.	>12 mo.	Geographically not feasible
Security	7.5	Already fenced, near enforcement services	Not fenced, near enforcement services	Not fenced, or near enforcement services	Security & Safety needs cannot be met
Fire Safety	10	Defensible space meets requirements, fire hydrant within proximity	Defensible space meets requirements, no fire hydrant within proximity	Defensible space clearing required	Cannot meet defensible space requirements
Near Services	10	Walking distance	<1 mile	1><3 miles	>3 miles
Utilities	10	Power & Water onsite	Water or Power onsite	No Water or Power onsite	Utility needs cannot be met
Road & Transit Access	10	Walking distance	<1 mile	1><3 miles	>3 miles
Adjacency	15	Little or No adjacency issues	Some adjacency issues, but feasible	significant adjacency issues, unlikely feasibility	Adjacency issues cannot be mitigated
Visibility	7.5	Out of site from roadways and collectors	Some visibility issues solvable by fencing	Significant visibility issues, partially mitigated by fencing	Visibility issues cannot be mitigated
Total Score:	100				

Analysis

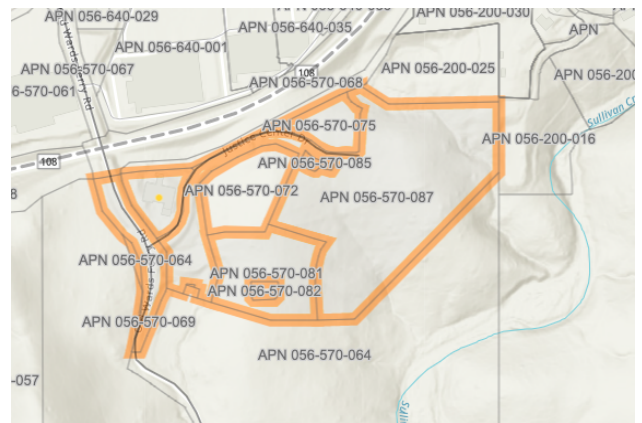
The following 6 potentially viable sites are presented in order of score, from highest to lowest.

Law & Justice Center

Score: 80/100

Score Details, County GIS Map, and Google Map (Satellite):

"Law & Justice Center"			
		APN: 056-570-087 (6 Acres)	
		County	
Scoring Criteria	Wgt	Notes: Sonora	#
Affordable or Acquirable:	15	Currently County-owned	10
Zoning Clearance:	10		6
Set Up Time	5	Road, grading, gravel	7
Security:	7.5	Jail adjacent. Somewhat more difficult for service vehicles.	8
Fire Safety:	10	No fire hydrant (but nearby), space can be made defensible	6
Near Services:	10	High score given transit access	8
Utilities:	10	No water or power, but nearby. Some distance, trenching, materials & labor required. Septic/Services need to be considered.	4
Road & Transit Access:	10	Existing transit stop. Bit of a hill for walking (potential ADA consideration).	9
Adjacency:	15	No adjacency to residential, commercial, tourist, schools. Adjacent to Jail but not readily visible.	10
Visibility:	7.5	Not visible unless driving to Detention Center Entrance	10
	100	Score:	80



Overview:

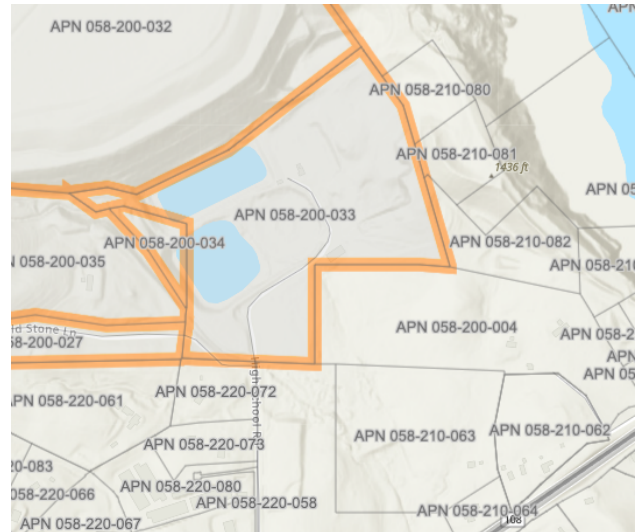
- 6+ acres of raw land immediately East of the new J.H. Dambacher Detention Facility
- Central to services and transit
- Nearby law enforcement provides deterrent to criminal activity
- Secluded with trees, possibility of park-like setting, and room for potential expansion
- Investment in road, grading, fencing and utilities required
- Minimal adjacency and visibility issues
- Currently occupied by some people experiencing homelessness

Table Mountain Site

Score: 78/100

Score Details, County GIS Map, and Google Map (Satellite):

"Table Mountain Site"			
		APN: 058-200-033 (1.2, 1.1 Acres)	
		County	
Scoring Criteria	Wgt	Notes: Jamestown	#
Affordable or Acquirable:	15	Currently County-owned	10
Zoning Clearance:	10		10
Set Up Time	5	Should consider extending pavement or gravel.	8
Security:	7.5	Flat, fenced, accesable for emergency vehicles.	8
Fire Safety:	10	Fire hydrant and cleared	10
Near Services:	10	Would need to consider on-site services	0
Utilities:	10	Power, water onsite	10
Road & Transit Access:	10	Requires new stop. Flat walkable.	5
Adjacency:	15	4-5 homes near-by. Could consider benefit offset of paving existing dirt road?	7
Visibility:	7.5	Not visible from Hwy 108	10
	100	Score:	78



Overview:

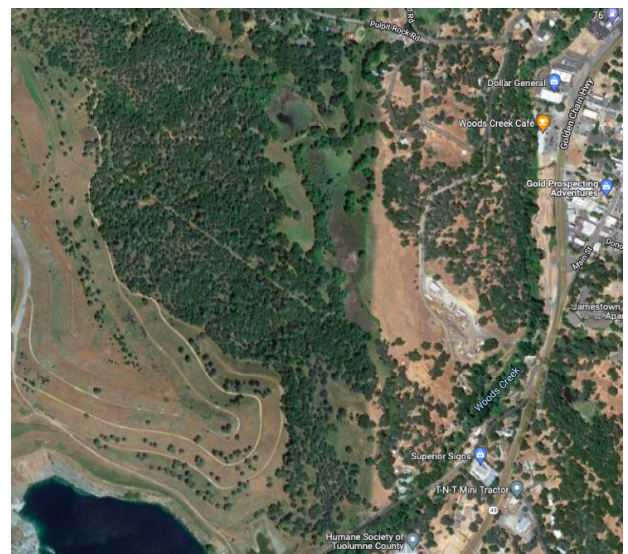
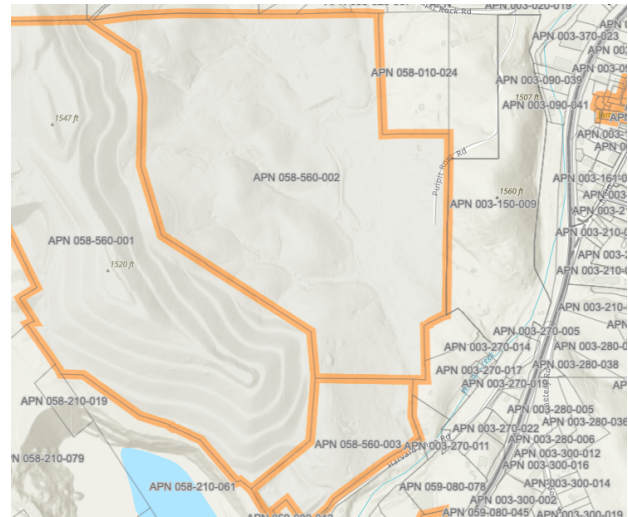
- 2+ acres of level, paved and grass property with beautiful views
- Definable social areas and easy vehicle access
- Utilities on-site enabling rapid setup
- Some local residential adjacency may require visual mitigations
- Far from services, hospital
- Potential heat but no snow issues
- Groundwater contamination nearby may pose environmental hazard
- County has previously developed shovel-ready plan for this site

Pulpit Rock

Score: 68/100

Score Details, County GIS Map, and Google Map (Satellite):

"Pulpit Rock Site"			
		APN: 058-560-002 (4 Acres)	
		County	
Scoring Criteria	Wgt	Notes: Jamestown	#
Affordable or Acquirable:	15	Currently County-owned	10
Zoning Clearance:	10		9
Set Up Time	5	Road improvement, gravel	7
Security:	7.5	Secluded, pasture land, no fencing	4
Fire Safety:	10	No fire hydrant, primarily grass/no brush	6
Near Services:	10	Would need to consider on-site services	0
Utilities:	10	Power, water available	8
Road & Transit Access:	10	Requires new stop, fast traffic	3
Adjacency:	15	Secluded, pasture land. Construction company.	9
Visibility:	7.5	One commercial business to the South	9
	100	Score:	68



Overview:

- 4 acres of flat meadow with great views, secluded and serene
- Onsite power and water
- Plenty of room for expansion, space for pets and parking
- Will require investment in road/access/gravel and dedicated transit solutions
- Far from services, hospital
- Potential heat but no snow issues
- Groundwater contamination nearby may pose environmental hazard

Score: 59/100

		Harvard Mine Site	
		APN: 058-560-003 (17 Acres)	
		County	
<u>Scoring Criteria</u>	<u>Wgt</u>	Notes: Jamestown	
Affordable or Acquirable:	15	Currently County-owned	10
Zoning Clearance:	10		9
Set Up Time	5	Steep	0
Security:	7.5	High security fenced and gated	8
Fire Safety:	10		6
Near Services:	10		0
Utilities:	10	No power onsite or water, but house nearby so possible	4
Road & Transit Access:	10	Requires new stop, fast traffic	3
Adjacency:	15	One home nearby, closer to a few businesses	7
Visibility:	7.5		7
	100	Score:	59



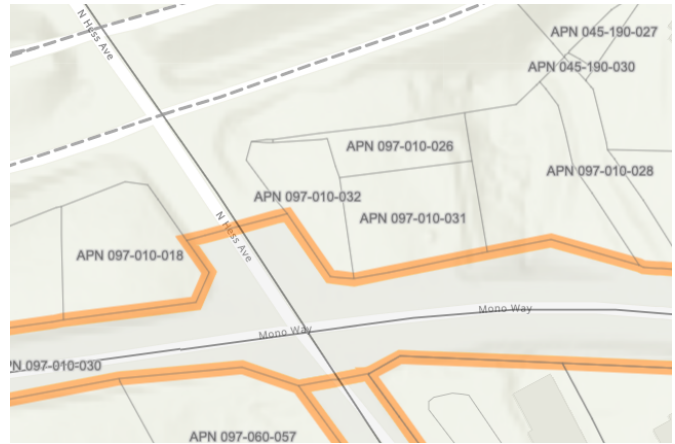
- 17 acres on sloped elevations, South facing, many oaks
- Easy access via Harvard Mine Road, gated and secure
- Significant grading and utilities work would be required
- Far from services, hospital
- Potential heat but no snow issues
- Groundwater contamination nearby may pose environmental hazard

Hess & Mono

Score: 57/100

Score Details, County GIS Map, and Google Map (Satellite):

"Hess & Mono"			
		Caltrans, sell to County	
Scoring Criteria	Wgt	Notes: Mono	#
Affordable or Acquirable:	15	Cultural Restrictions	4
Zoning Clearance:	10		5
Set Up Time	5	Terrace work required for pallet shelter implementation.	7
Security:	7.5	Needs privacy fencing.	4
Fire Safety:	10		9
Near Services:	10		4
Utilities:	10	Power, water & sewer onsite	10
Road & Transit Access:	10	Requires new stop, <1mi to existing stops. Signal, slower traffic	5
Adjacency:	15	One home to the East, hotel across the street	6
Visibility:	7.5	Very visible driving West on 108.	3
	100	Score:	57



Overview:

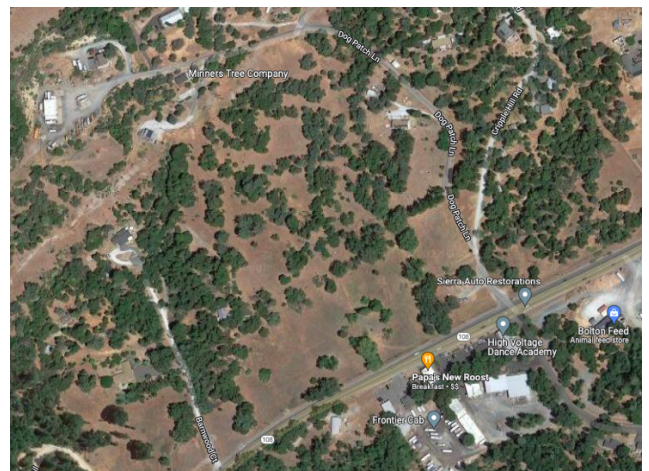
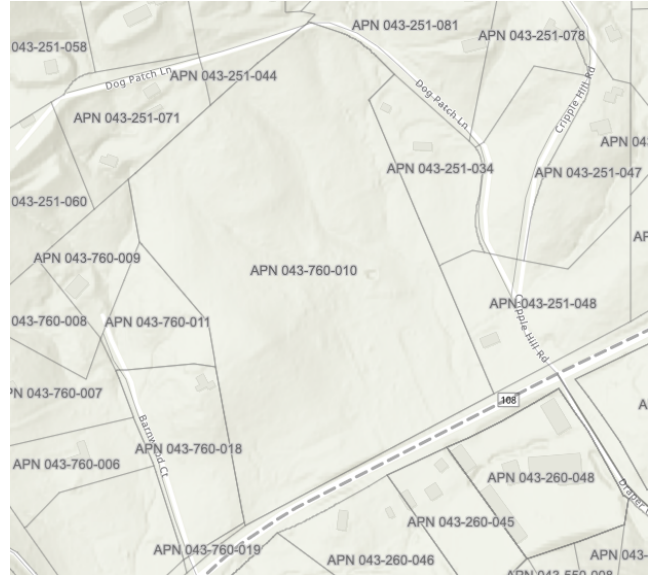
- 1.3 acres, sloped to the North East
- Could be terraced to accommodate 50+ "Pallet Shelters" and supporting structures
- Easy transit access, but not ideal for walking
- Power, water and sewer onsite
- Setup time could be quick if the "cultural resource" designation can be resolved
- Minimal adjacency issues
- Would need to be purchased from the State (Caltrans) at market rate pricing

Across from Draper Mine Road

Score: 52/100

Score Details, County GIS Map, and Google Map (Satellite):

"Across from Draper Mine Rd"			
APN: 043-760-010 (21 Acres)			
Caltrans, sell to County			
Scoring Criteria	Wgt	Notes: Soulsbyville	#
Affordable or Acquirable:	15		3
Zoning Clearance:	10		7
Set Up Time	5	Elevation grading required	7
Security:	7.5		4
Fire Safety:	10	Fire hydrant on site, requires some clearing	7
Near Services:	10	>3 miles	0
Utilities:	10	Power, water onsite	10
Road & Transit Access:	10	Requires new stop, fast traffic	3
Adjacency:	15	Surrounded by homes at some distance	6
Visibility:	7.5	Visible from Hwy 108	7
	100	Score:	52



Overview:

- Beautiful 21 acre South facing site, gently sloping up to the North
- Power, water, fire hydrant onsite
- Busy section of Hwy 108 would benefit from a dedicated entrance and exit route
- Noisy due to high speed traffic
- Bit higher elevation may see some snow
- Some existing homes surround this large parcel
- Would need to be purchased from the State (Caltrans) at market rate pricing
- May be more ideal for future home sites (workforce housing, etc.)

Conclusion

Per the above analysis, TCCOH recommends the Law & Justice Center parcel, Table Mountain Site, or Pulpit Rock Site, in that order, for the County's consideration in developing an outdoor shelter site proposal as one of several integral steps of enabling those experiencing homelessness in Tuolumne County toward self-sufficiency. TCCOH appreciates the County's consideration of our input in your decision making, as we collectively represent various constituencies concerned with, knowledgeable about, and affected by homelessness in our shared community. We are strongly supportive of the creation of an outdoor shelter site and while we strongly recommend the above top-scoring sites, we also acknowledge our analysis was not able to include every aspect that may impact the County's ultimate site selection. Lastly, we applaud the County for their work on proposing a managed outdoor shelter site for unhoused community members during the ongoing housing and homelessness crises and request that TCCOH continue to be called upon for our input throughout the development of this urgently needed plan.

Thank you,

Tina Welch, Chair

Dana Baker, Vice Chair