

**COMMUNITY CORRECTIONS PARTNERSHIP
Executive Committee Meeting
County of Tuolumne**

MINUTES

February 5, 2026
12 p.m.

Tuolumne County Probation Department
465 S. Washington Street
Sonora, California

Present: Dan Hawks, Chief Probation Officer; Shanna Relei, Probation Public Safety Admin Manager; Kevin Parr, Probation Division Manager; Michael Arndt, Assistant Chief Probation Officer; Taylor Luckie, Probation Staff Services Analyst; Cassandra Jenecke, District Attorney; Neil Evans, TCSO Undersheriff; Chris Hurtado, TCSO Jail Lieutenant; Shane Schertz, TCSO Jail Sergeant; Ashley Pries, TCSO Accountant; Cassandra Vigardt, Court Program Manager; Brittney Benicki, Court Program Coordinator; Tami Mariscal, Behavioral Health Director;

Documents Provided: CCP Agenda 2.5.26; CCP Draft Minutes 4.16.25; CCP Sign-In Sheet; CCP Year End Budget Breakdown FY 24-25; CCP Approved Budget w/ November Allocation Update FY 25-26; FY 14-15 through FY 25-26 CCP Base and Growth Allocations; TCSO CCP Budget Modification Request (x2); DA CCP Budget Modification Request; Tuolumne County Draft RFP-2025-0092 for Recidivism Services

Start Time: Chief Hawks called the meeting to order at 12:01 p.m. and members of the Committee introduced themselves.

ORAL COMMUNICATIONS:

Chief Hawks announced the promotion of DPO Mandy Tudor to the role of Supervising Probation Officer for the Adult Court Unit. She will be filling the vacancy left by Alden Gillette's retirement.

Chief Hawks reopened Oral Communications at 12:47 p.m. Public Safety Administrative Manager Shanna Relei advised that CCP agendas and meeting documents are now being posted through the new County portal, Civic Plus, and encouraged members to subscribe to email notifications. She also advised that it could be used as tool to access historical meeting documents from this meeting forward.

Public Comments: None.

DISCUSSION ITEMS:

1. REVIEW & APPROVAL OF APRIL 16, 2025, MEETING MINUTES
DA Jenecke motioned to approve the April 16, 2025 CCP Minutes. Chief Hawks seconded. DA motion, DH second. Motion passed with no objections, and the Court, Public Defender, and Sonora PD absent. Minutes approved.
2. BUDGET REVIEW: FY 24-25 BUDGET RECAP AND FY 2025-26 STARING BALANCE AND ALLOCATIONS
Shanna Relei presented the CCP FY 24-25 Year End Budget. The proposed CCP Budget totaled \$3,972,524 (in operations), however, \$3,452,037 was expended. The FY 24-25 CCP allocation was \$3,150,684, with base only and no growth funds. It was clarified that there was no growth statewide. The group was also reminded of the Implementation Trust and that the CCP (Statewide) no longer receive \$100,000 annually for completing the CCP Survey. The Implementation Trust account will be used for one-time expenses

until it is fully exhausted. In FY 24-25 the CCP Implementation Budget was \$155,490, and \$113,686 was expended. Ending trust balances were \$3,572,541 for operations and \$649,127 for implementation.

The CCP FY 25-26 Budget was also reviewed. November allocation update saw an approximate \$100,000 decrease between base and growth, with current estimated allocations at \$3,241,751. Base is \$3,175,182 and Growth is projected to be \$66,569. FY 25-26 CCP proposed expenses total \$4,694,266, and the allocation is estimated at \$3,241,751, leading to a projected deficit of \$1,452,515. It was noted that if the CCP expends their full budget that the projected FY 25-26 ending balance would be \$2,210,026. It was noted there will likely be savings, such as the unfilled DA position, and the CCP historically comes in under budget.

3. FY 25-26 BUDGET MODIFICATION REQUEST: SHERIFF AND DA

a. Sheriff's Office

- i. The Sheriff's Office requested to modify the Jail Work Crew Manager position to a Jail Deputy Sheriff position to better suit department needs and would remain cost neutral to the CCP. No additional funding is needed with the change.
- ii. The Sheriff's Office requested to reallocate savings of \$14,477.82 from TrueNarc devices and the Work Crew Chipper Truck to upfit a Work Truck Vehicle.

b. District Attorney

- i. The DA's Office requested to utilize previously approved funding an attorney position for AB109 work being performed by existing employed attorneys. The request stems from increasing difficulty in finding qualified applicants. DA Jenecke noted that prosecutors throughout the nation are experiencing similar difficulties. There would be no additional funding needed with the change.

Chief Hawks motioned to pass all three budget modifications. DA Jenecke seconded the motion. Motion passed with no objections, and the Court, Public Defender, and Sonora PD absent.

4. PROP 47 COHORT 5 GRANT UPDATE

Taylor Luckie reported that Probation is currently initiating the Request for Proposal process for the multiple agreements with local community-based organizations that will be required with this grant. Per County Counsel, RFP's will be required to ensure transparency and non-bias. Approved expenditures that don't require drafted agreements, such as salaries and residential treatment, were allowed to be invoiced beginning October 1, 2025.

Chief Hawks noted the Prop 47 Cohort 5 grant is very complex in comparison to past BSCC-awarded grants. Data reporting and invoicing requirements in particular will require retention for multiple years post-grant. One upside of the services going out to RFP is allowing the County to be highly specific on data tracking requirements. He inquired if members of the Committee would be willing to form a workgroup to iron out the details for the upcoming RFP. DA Jenecke and Tami Mariscal volunteered to be on the workgroup.

5. GEO CONTRACT UPDATE AND UPCOMING RFP FOR REENTRY SERVICES

The existing agreement with GEO Reentry Services was recently amended with a six-month extension, and an RFP is needed. Like the Prop 47 RFP, Chief Hawks asked for members to join a workgroup for the upcoming Recidivism Services RFP. The Committee would like to have the RFP released by March 1, 2026. Tami Mariscal, Kevin Parr, and Chris Hurtado volunteered.

6. OTHER BUSINESS

None

7. NEXT MEETING

- a. April 8, 2026 at 12:00 noon – information on funding requests only. Partners to send funding requests by April 1st.
- b. April 22, 2026 at 12:00 noon – voting on funding requests.

8. FUTURE AGENDA ITEMS

- a. Funding Requests

End Time:

Meeting adjourned at 12:49 p.m.

Recorded By:

Taylor Luckie, Staff Services Analyst, February 5, 2026