



Tuolumne County Behavioral Health Advisory Board (Minutes of the special meeting of October 7, 2023)

FINAL

<u>2022 BHAB Membership</u>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct 4	Oct 7 BHAB Retreat	Nov	Dec
Jaron Brandon - BOS	Meeting Cancelled	✓	Meeting Cancelled	✓	✓	✓	✓	E	A	✓	A		
Anaiah Kirk – BOS Alt		E		E	E	E	E	E	E	E	E		
Mary Anne Schmidt, Chairperson		✓		E	✓	✓	✓	✓	✓	✓	✓		
Sherry Bradley, Vice-Chairperson		✓		✓	✓	✓	✓	✓	✓	✓	✓		
Cathie Peacock		-		-	-	-	✓	✓	✓	✓	✓		
Elizabeth Marum		✓		✓	✓	V	E	E	E	E	✓		
Jenn Salazar		✓		✓	✓	✓	✓	✓	✓	A	✓		
Maureen Woods		✓		✓	✓	✓	✓	✓	E	✓	✓		
Terry Ann Garcia		-		-	-	-	✓	✓	✓	✓	✓		
Valerie Shuemake		✓		✓	✓	E	A	E	✓	✓	E		

Present = ✓ Absent = A Excused = E Virtual Attendance = V 9 MHAB Members, 1 BOS Alternate

<u>Tuolumne County Staff in Attendance</u>
Pandora Armbruster, Administrative Assistant – Behavioral Health Department
<u>Others in Attendance</u>
Theresa Comstock, Executive Director – California Behavioral Health Boards & Commissions (CALBHBC)

1. CALL TO ORDER & ROLL CALL

Behavioral Health Advisory Board Chairperson, Mary Anne Schmidt, called the meeting to order at 8:45 am. Seven members were present and accounted for at the time of roll call, completing a quorum for the Board. Behavioral Health Advisory Board members introduced themselves as roll call was taken. Those present were Mary Anne Schmidt, Sherry Bradley, Cathie Peacock, Maureen Woods, and Terry Ann Garcia. Elizabeth Marum, and Jenn Salazar. Supervisor Jaron Brandon and Valerie Shuemake were not in attendance.

2. INTRODUCTIONS

Others present were Teresa Comstock, Executive Director of CALBHBC and Pandora Armbruster, Behavioral Health Administrative Support to the Board.

3. HOW TO BE AN “EFFECTIVE BEHAVIORAL HEALTH ADVISORY BOARD MEMBER presented by Theresa Comstock, California Behavioral Health Boards and Commissions (CALBHBC) Executive Director

Theresa Comstock presented a PowerPoint Presentation/Training on best practices of Behavioral Health Advisory Boards and Commissions. See link to materials and video here. <https://www.calbhbc.org/howtobeeffective.html>

The group asked questions to gain clarity around membership categories, Brown Act Rules, obligations to provide virtual attendance to the public, more ways to engage the public and improve public awareness of the department's programs and services.

4. HOW TO REVIEW BEHAVIORAL HEALTH CONTRACTS presented by Theresa Comstock, Executive Director - CALBHBC

Theresa Comstock shared a sample contract pulled from the Tuolumne County Board of Supervisors agenda to provide an example of contract content. She provided a brief overview of the important parts of behavioral health contracts to consider when reviewing. The language in the Scope of Work section of each contract lays out the contractor's obligations to the department.

The group discussed the need for additional information from the department regarding contract review so the possible creation of an ad hoc committee will be revisited during the regular November meeting.

5. REVIEW OF BEHAVIORAL HEALTH ADVISORY BOARD SURVEY AND SET GOALS – 2023 BHAB Survey Results

Mary Anne Schmidt reviewed the results of the recent Behavioral Health Advisory Board Survey which was included within the agenda packet. These survey results were then used to guide the group in determining their annual goals.

A suggestion was made to align the Advisory Board's goals with the Board of Supervisors goals. It was noted that the Board of Supervisors Annual Retreat is held in January and Mary Anne suggested that members attend if able.

The board worked through each item they accomplished over the last year that correlates with their list of roles, duties and responsibilities defined in the Welfare and Institutions Code. Due to the limited time before the end of the meeting, it was suggested that each suggested section/goal be brought back to meetings monthly. Mary Anne will prepare more information to continue this work at a future meeting.

6. PUBLIC COMMENT:

Members of the public may be heard on any item not on the Board's Agenda. A person addressing the Board will be limited to **three minutes**. Comments by members of the public on any item on the agenda will only be allowed during consideration of the item by the Board.

No public comments were received.

7. ADJOURNMENT

The October 7, 2023, Behavioral Health Advisory Board meeting was adjourned at 12:30 pm.

The next regular Tuolumne County Behavioral Health Advisory Board meeting is scheduled for November 1, 2023, at 4:00 pm at the Tuolumne County Behavioral Health Enrichment Center, 101 Hospital Road, Sonora, CA 95370. Detailed meeting information will be provided on the November 2023 Agenda.